

February 27, 2023

Laurel Ziemianski
Project Manager
SWaN Hill Top House Hotel, LLC
P.O. Box 6247
Leesburg, VA 20187

Re: Hill Top Barbershop Like-for-like repairs


Dear Ms. Ziemianski,

This letter serves to acknowledge that the West Virginia Department of Economic Development (WVDED) is aware of minor construction activity, scheduled to take place in late February and early March of 2023, at the site of the Barbershop building within the Hill Top House Hotel Tourism Development District. The activity is described as follows:

1. Repointing of the brick chimneys
2. Removal of all vegetation on outside of building cleaning up site
3. Renovation of the shed basement entrance to the east of the main structure (like-for-like)
4. Remediation of the asbestos on the roof (existing roof removal) and lead paint on exterior bricks by certified remediation company who will file all WV State paperwork
5. Securing of all broken windows and doors
6. New standing seam metal roof (like-for-like)
7. Repairs on crack in brick on front façade
8. Some possible painting

The WVDED reviewed the documents provided (enclosed) and, based upon the information and nature of the proposed work, concluded that no building permits are required in relation to this activity. The WVDED is appreciative of you keeping us informed of the progress at the site of the future Hill Top House Hotel.

Sincerely,



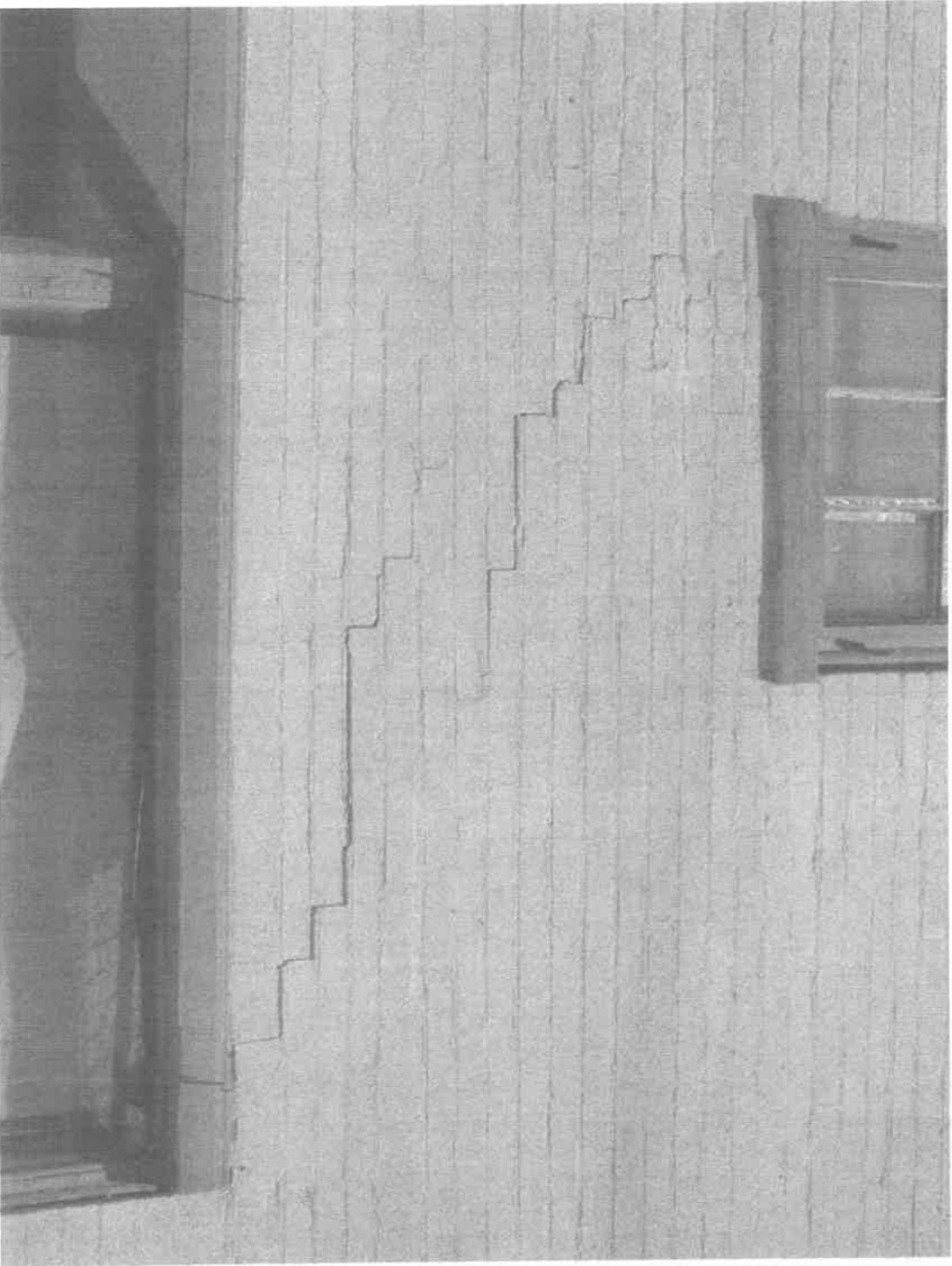
Michael R. Graney
Executive Director

MG:ms

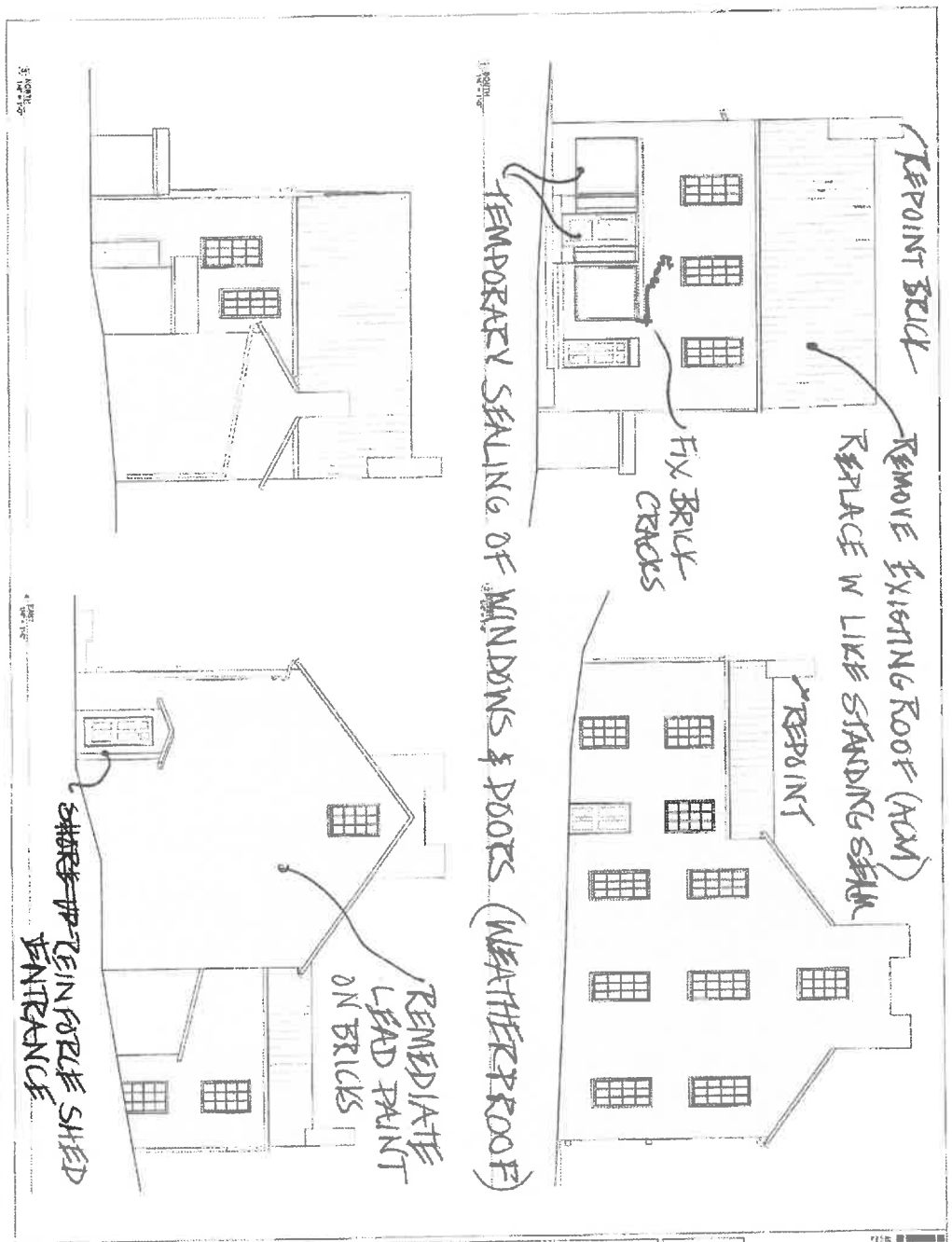
Enclosure



South elevation of building located at Block E, Lot 6.



View of crack in masonry wall at south elevation.



PROJECT:
BARBERSHOP
 490 WASHINGTON STREET, HARPERS FERRY, WV
 SWAN INVESTORS - HILL TOP HOTEL
 ELEVATIONS

INTENDED OR ANTICIPATED USE: EXISTING CONDITIONS DATE: 11/17/2018 DRAWN BY: [signature] CHECKED BY: [signature]	S A102 1/8" = 1'-0" 18
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BUILDING PERMIT

JOB WEATHER CARD

Permit #: 21-1149 - TDD
Owner: SWan Hill Top Operating Partners, LLC
Property Address: 400 E Ridge St, Harpers Ferry, WV
Subdivision: 1 LT-HILLTOP HOTEL
Legal Description:
Parcel Number: Tax Dist: 05-Harpers Ferry Corp, Map 2, Parcel 46
Type of Improvement: DEMOLITION

West Virginia Department of Economic Development
 1900 Kanawha Boulevard, East
 Building 3, Suite 600
 Charleston, West Virginia 25305

Special Conditions of Approval:

All utilities must be properly terminated prior to beginning any demolition work; and, all protective barriers must be in place prior to beginning demolition work. All demolition work must be in compliance with the approved Site Demolition Package-Phase 1.

ANY POSSIBLE OMISSIONS OR DELETIONS FROM ANY PART OF THE MANDATED CODE NOT SHOWN ON PLANS MUST BE CORRECTED WHEN DETECTED AND WHEN BUILDING IS INSPECTED

USE AND/OR OCCUPANCY PRIOR TO APPROVED FINAL INSPECTION & ISSUANCE OF USE & OCCUPANCY PERMIT IS UNLAWFUL

Permit Date: December, 09, 2021

Building Construction Type: COMMERCIAL

BY Michael R. Croney

THIS PERMIT CONVEYS NO RIGHT TO OCCUPY ANY STREET, ALLEY OR SIDEWALK OR ANY PART THEREOF, EITHER TEMPORARILY OR PERMANENTLY. ENCROACHMENTS ON PUBLIC PROPERTY NOT SPECIFICALLY PERMITTED UNDER THE BUILDING CODE, MUST BE APPROVED BY THE JURISDICTION. STREET OR ALLEY GRADES AS WELL AS DEPTH AND LOCATION OF PUBLIC SEWERS MAY BE OBTAINED FROM THE DEPARTMENT OF PUBLIC WORKS. THE ISSUANCE OF THIS PERMIT DOES NOT RELEASE THE APPLICANT FROM THE CONDITIONS OF ANY APPLICABLE SUBDIVISION RESTRICTIONS.

THE PERMIT HOLDER SHALL CONTACT THE JEFFERSON COUNTY OFFICE OF PERMITS & INSPECTIONS AND SCHEDULE THE REQUIRED INSPECTIONS	APPROVED PLANS MUST BE RETAINED ON JOB AND THIS CARD KEPT POSTED UNTIL FINAL INSPECTION HAS BEEN MADE. WHERE A CERTIFICATE OF OCCUPANCY IS REQUIRED SUCH BUILDING SHALL NOT BE USED AND /OR OCCUPIED UNTIL FINAL INSPECTION HAS BEEN APPROVED	ELECTRICAL INSPECTIONS SHALL BE PERFORMED BY AN ELECTRICAL INSPECTOR APPROVED BY THE STATE FIRE MARSHAL'S OFFICE
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POST THIS CARD VISIBLE FROM THE STREET

BUILDING INSPECTION APPROVALS	PLUMBING INSPECTION APPROVALS	ELECTRICAL INSPECTION APPROVALS
WORK SHALL NOT PROCEED UNTIL THE INSPECTOR HAS APPROVED THE VARIOUS STAGES OF CONSTRUCTION.		

BUILDING PERMIT

JOB WEATHER CARD

Permit #: 21-1148 - TDD
Owner: SWan Hill Top Operating Partners, LLC 500 E
Property Address: Ridge St, Harpers Ferry, WV
Subdivision: LT #1 PT #2 & MERGER PARCEL BLK U-RIDGE ST
Legal Description:
Parcel Number: Tax Dist: 05-Harpers Ferry Corp, Map 2, Parcel 43
Type of Improvement: ROOF REPLACEMENT

West Virginia Department of Economic Development
 1900 Kanawha Boulevard, East
 Building 3, Suite 600
 Charleston, West Virginia 25305

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Permit Date: December 10, 2021

BY Michael R. Graney
 Michael R. Graney

Building Construction Type: COMMERCIAL

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